

DALLAS ELEMENTARY SCHOOL DISTRICT #327
MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 18, 2025
ROOM 44

The meeting was called to order at 6:30 p.m.

Members answering roll were:

Phillip Butler	Present	Sarah Schaefer	Present
Bob Castillo	Present	Cathie Smith	Present
Scott Faul	Present	Lee Wibbell	Present
Erica Ferguson	Absent		

Also present were: Mrs. Tucker, Mrs. Finch, Mrs. Ryner, and Cristien Balmer.

A moment of silence was observed.

The consent agenda was presented to the board for review. A motion was made by Wibbell, seconded by Schaefer, to approve the items on the Consent Agenda as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

The bills were presented to the Board for payment. A motion was made by Faul, seconded by Butler, to pay the bills as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

The Board Member code of conduct rule #6 was read from the IASB Code of Conduct Principles by Sarah Schaefer.

A motion was made by Wibbell, seconded by Faul, to recess the open meeting and call the FY 2026 Budget Hearing to order (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

Mrs. Tucker gave the board an overview of the school budget.

A motion was made Faul, seconded by Wibbell, to adjourn the Budget Hearing and return to the open meeting. (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

A motion was made by Wibbell, seconded by Schaefer, to approve the FY 2026 Budget as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

A motion was made by Wibbell, seconded by Butler, to approve the Administrator and Teacher Salary and Benefits Report as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

A motion was made by Wibbell, seconded by Butler, to approve the FY 2026 Bus Routes as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

The board had a discussion on the addition to the Staff Handbook. The addition will be on page 15 in the section titled "Safety Responsibilities."

18. Medications, non-prescription and prescription, must be stored in a secure, locked location while in the school. If no locked location is available in your work area, staff lockers will be available in the office for day-to-day use.

A motion was made by Schaefer, seconded by Faul, to approve the addition to the Staff Handbook as presented. (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

A motion was made by Wibbell, seconded by Faul, to approve a Christmas gift (Turkey & Ham) for district employees in the amount of \$50 per employee (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

A motion was made by Wibbell, seconded by Smith, to approve the Intergovernmental Agreement between Dallas ESD #327 and Illini West HSD #307 for shared costs for a Social Worker as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

The Superintendent's report was given to the board.

A motion was made by Butler, seconded by Faul, to enter the Closed Meeting at 7:45 p.m. to discuss items per 5 ILCS 120/2(c)(1)(10) (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea
Erica Ferguson	Absent		

Motion carried 6 Yeas, 1 Absent

A motion was made by Wibbell, seconded by Faul, to leave the closed meeting and return to the open meeting on September 18, 2025 at 9:20 p.m. (Voice)

Motion carried 6Yeas, 1 Absent

A motion was made by Schaefer, seconded by Wibbell, to approve the Personnel Report as amended (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Yea	Cathie Smith	Yea
Scott Faul	Yea	Lee Wibbell	Yea

Erica Ferguson Absent

Motion carried 6 Yeas, 1 Absent

A motion was made by Butler, seconded by Wibbell, to adjourn at 9:21 p.m. (voice)

Motion carried 6 Yeas, 1 Absent

The next regular Board of Education meeting will be held October 16, 2025 at 6:30 p.m.

Board President, Bob Castillo

Board Secretary, Erica Stewart

Approved:_____